



RAFAEL HERNÁNDEZ K-8 AFTER SCHOOL PROGRAM (HASP) AMERICORPS MASSACHUSETTS PROMISE FELLOW

AmeriCorps Massachusetts Promise Fellows deliver the resources young people need to be successful in life by creating, managing, and leading meaningful out-of-school time programs for youth in grades 6-12. Fellow projects focus on mentoring, social and emotional learning, college and career readiness, academic enrichment, and community service-learning.

The Massachusetts Promise Fellowship achieves this by placing AmeriCorps Fellows with schools, non-profit organizations and state/local government agencies that focus on fulfilling the needs of our youth by providing: *a caring adult, a safe place, a healthy start, a marketable skill, and an opportunity to give back.*

SERVICE DESCRIPTION

BOSTON-The Fellow's main project area while at the HASP consists of developing and facilitating an academic/leadership enrichment program for a small group of 15 6-8th grade students a couple days a week during after school hours, while additionally supporting local college and community volunteers working with students during homework time. Additional project areas include recruiting volunteers, leading educational field trips around Boston, writing a newsletter to families, offering general program support to grades K1-8 and participating in restorative justice circles. Due to the nature of being a small non-profit, there are a lot of additional professional development and leadership opportunities that may arise during your time. Finally, as a two-way bilingual school, know that everyone here is learning at least one language and being part of multicultural community is a big part of who we are at the Hernández.

ESSENTIAL RESPONSIBILITIES

- Develop and facilitate an Academic Enrichment Plan for a small group of 15-20 students in grades 6-8, while also offering support to volunteers working with students during homework help
- Recruit homework help volunteers, lead monthly educational field trips, and increase FOH's connectedness with families and school staff through the creation of a quarterly newsletter
- Implement the four key service activities included in the chosen Academic Enrichment project, which includes Academic support, Volunteer Recruitment, Field Trips and Family Engagement
- Increase the level of student engagement in HASP and enhance the collaboration between the school day and HASP
- Support occasional fundraising efforts
- Travel at least once/month for Fellowship meetings, retreats, and training throughout the Commonwealth
- Make a full-time, 12 month commitment

QUALIFICATIONS

- Excellent organizational and communication skills
- Strong critical thinking and problem solving skills
- Ability to prioritize tasks and maintain progress on short and long-term goals
- Experience working with youth

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- Interest and commitment in national and community service
- Bilingual in English/ Spanish preferred
- Experience and/or willingness to do curriculum planning
- Enjoys working in a diverse community with youth and volunteers
- Collaborate with school day staff on special projects
- Bachelor's Degree or equivalent experience
- Cultural sensitivity/experience working in with diverse groups
- 17 years of age or older
- CPR training
- Must be a US Citizen, US National or Permanent Resident Alien
- Must be willing to undergo a National Service Criminal History Check, including screenings through the National Sex Offender Public Website, a name-based search of the statewide criminal history registry both in Massachusetts and your state of residence upon application to our program (if not Massachusetts), and a fingerprint based FBI check. *Eligibility to participate in MPF is contingent on the results of this screening

FELLOW SCHEDULE

MONDAY-FRIDAY, 10AM-6PM WITH SOME ADDITIONAL HOURS FOR OCCASIONAL WEEKEND AND EVENING EVENTS

BENEFITS

For a one year full-time commitment and 1700 hours of AmeriCorps service Fellows receive:

A taxable living allowance of \$14,500/year ♦ Excellent training opportunities ♦ FREE courses at Northeastern University in the College of Professional Studies & discounted courses upon successfully completing the service year ♦ Loan forbearance and a \$5,775 educational award ♦ Monthly travel allowance ♦ Career coaching and support ♦ Healthcare benefits

CONTACT INFORMATION

Apply ASAP! Applicants are hired on a rolling basis.

Visit <https://www.surveymonkey.com/r/mpfapplication2016> to complete a general application **and send a letter of interest, resume and contact info for two references ASAP and before May 20th, 2016** to Sara Kilroy at kilroysarawork@gmail.com.

MORE INFO

- Interviews will take place during May and June of 2016
- Hiring decisions will be made on or before July 15th, 2016
- Program start date is August 10th, 2016
- More information about Rafael Hernández After School Program can be found at <http://rafaelhernandezk8.org/>
- **Visit www.masspromisefellows.org for detailed program information**

The Massachusetts Promise Fellowship is committed to providing equal opportunities. We serve and partner with diverse organizations, and are dedicated to non-discrimination. It is our policy to ensure that all individuals with whom we are in contact are treated equally without regard to age, color, disability, gender, marital status, national origin, religion, sexual orientation or expression, or veteran status. We require that all our partners make reasonable accommodations for interviews and service for any and all individuals with a permanent or temporary disability. We actively partner with organizations representing minority concerns and interests to build high-performing teams that mirror the communities we serve.

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