



Rafael Hernández HASP Assistant Coordinator 2

Supervisor: Director of After School

Objective(s): To provide a safe, engaging and enriching educational experience for students during both the school day and after-school program.
To expand curriculum and instruction during after-school program hours, specific to sports and leadership opportunities for all our students.

Hours/Compensation: 15 hours a week, \$16-18 an hour, September 2018-June 2019

Specific Responsibilities:

- Lead all sports programming during HASP (Soccer, Basketball, Running)
- Assist in the supervision of the after-school program for all students as needed
- Lead coaches (if not you coaching) in supporting students in academic enrichment or sports activities
- Lead/Act as Academic enrichment coach that will support academic assistance, academic competitions, homework help and enrichment activities
- Lead/Act as Sports coach that will support league play, skill development and conditioning of several sports
- Must be available to work occasional weekend events.
- Attend periodic professional developments with partnership organizations
- Identify new partnerships (dance, volleyball, tennis, squash, etc...) and bring them on board while recruiting new coaches
- Institute specific leadership programming
- Act as the point person in coordinating with school day sports including basketball, track and baseball as well as any additional programs

Additional duties:

- Work in collaboration with school day teachers to maintain a safe, orderly and positive classroom climate conducive to learning and engagement; reinforce core values of caring, honesty, respect, responsibility and academic achievement
- Monitor and assess student behavior; work with team to establish and implement proactive approaches to address challenging behaviors; follow the school policy and procedures for disciplinary action
- Engage in reflective practice; identify both personal and program goals and work collaboratively with staff and administration to achieve them; Assist with and actively participate in self-evaluation process
- Carry out additional responsibilities as assigned by the Principal/After School Director
- Act as full time daily sub on site for all group leaders (K1-8th)
- Act as a Closing Coordinator on site at least one day a week